



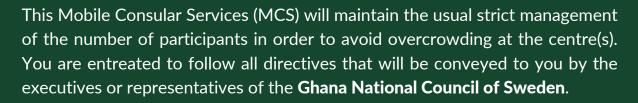




# EMBASSY OF GHANA, CPH. MOBILE CONSULAR SERVICES

STOCKHOLM - Thursday, 6th - Saturday, 8th June 2024 GOTHENBURG - Sunday, 9th June 2024

#### **GHANA BIOMETRIC PASSPORT PROCESSES**



Kindly take note of the following STEPS and comply accordingly.

#### **Check Application Requirements**

Applicants must first check from the Embassy's website the Requirements / Supporting documents required for their passport application type and be sure they meet those requirements before proceeding to apply. Anything short of what is listed on the Embassy's website WILL NOT be attended to. Please take a look at the requirements **HERE**.

## **Payment of Fees**

ALL Applicants who want to take part in this **Mobile Consular Service** MUST take note of the following:

- A. PAY PERSONALLY AT THE <u>VENUE</u> CARD PAYMENT ONLY.
- B. DO NOT MAKE A BANK TRANSFER.
- C. APPLICATION FEES ARE NOT REFUNDABLE.

**D.** For those who have ALREADY paid through Bank Transfers MUST provide proof of payment for **confirmation**. The Proof of Payment should be sent to: **ghana.national.council.sweden@gmail.com** LATEST BY <u>3rd June 2024</u>.

## **SUBMIT ONLINE Application Form**

Access and Submit the online application forms on the Embassy's website. Those who have ALREADY submitted their ONLINE applications do not need to make a re-submission. The application is still VALID. Applicants who are yet to submit their applications for this Mobile service MUST submit them at least <u>**3 working days**</u> before the exercise commences.





Click <u>HERE</u> to access the Online Application Forms.

# **Get Registered**

Applicants <u>MUST NOT</u> book appointments with the Embassy. Rather, they must <u>REGISTER</u> their participation with the Ghana National Council through the link provided on the left (#4). The Embassy will **ONLY** attend to the LIST of registered applicants. **Please note that applicants who are NOT on the registered LIST WILL NOT be permitted access to the venue.** 

Click <u>HERE</u> to register.

#### **Come with ALL Supporting Documents**

Applicants **MUST** present all the listed supporting documents referred to in STEP 1 above, in their original form. Any missing or omitted documents will mean that the application **CANNOT** be completed.

Click HERE to know which documents to submit.

### **Contacts For Registration:**

Stockholm Ghana National Council of Sweden Nana Afia Achiaa Deiwaa 1 Tel: 073 734 48 57 Gothenburg Ghana Union Gothenburg Mr. Simon Boahen Tel: 073 722 62 07 Malmö Ghanaian-Swedish Association Mr. Patrick Asiedu-Frimpong Tel: 070 468 98 54