



EMBASSY OF GHANA MOBILE CONSULAR SERVICES

MALMÖ 6TH JUNE 2023

GHANA BIOMETRIC PASSPORT PROCESSES



This year's Mobile Consular Services (MCS) will maintain the usual strict management of the number of participants in order to avoid overcrowding at the centre(s). You are entreated to follow all directives that will be conveyed to you by the executives or representatives of the **Ghana National Council of Sweden**.

Kindly take note of the following STEPS and comply accordingly.

STEP 1.

CHECK APPLICATION TYPES AND REQUIREMENTS



Applicants must first check from the Embassy's website the Requirements / Supporting documents required in relation to their passport application type and be sure they meet those requirements **BEFORE** proceeding to apply. Anything short of what is listed on the Embassy's website **WILL NOT** be attended to.

Click [HERE](#) for the requirements.

STEP 2.

PAYMENT OF FEES



ALL Applicants who want to take part in this **Mobile Consular Service** **MUST** take note of the following:

A. PAY PERSONALLY AT THE VENUE - CARD PAYMENT ONLY.

B. DO NOT MAKE A BANK TRANSFER.

C. APPLICATION FEES ARE NOT REFUNDABLE.

D. For those who have ALREADY paid through **Bank Transfers **MUST** provide proof of payment for **confirmation**. The Proof of Payment should be sent to: ghana.national.council.sweden@gmail.com **LATEST BY 2ND JUNE 2023**.**

STEP 3.

SUBMIT ONLINE APPLICATION FORM



Access and Submit the online application forms on the Embassy's website. Those who have **ALREADY** submitted their **ONLINE** applications do not need to make a re-submission. The application is still **VALID**. Applicants who are yet to submit their applications for this Mobile service **MUST** submit them at least **3 working days** before the exercise commences.

Click [HERE](#) to access the Online Application Forms.

STEP 4.

GET REGISTERED



Applicants **MUST NOT** book appointments with the Embassy. Rather, they must **REGISTER** their participation with the Ghana National Council by contacting the telephone numbers below. The Embassy will **ONLY** attend to the **LIST** of registered applicants. Please note that applicants for **PASSPORTS** and **VISAS** who are not on the registered **LIST** **WILL NOT** be permitted at the venue.

Click [HERE](#) to register.

STEP 5.

COME WITH ALL SUPPORTING DOCUMENTS



Applicants **MUST** present all the listed supporting documents referred to in STEP 1 above, in their original form. Any missing or omitted documents will mean that the application **CANNOT** be completed.

Click [HERE](#) to know which documents to submit.

Contacts For Registration:

Stockholm

Ghana National Council of Sweden
Nana Afia Achiaa Deiwaa I
Tel: 073 734 48 57

Gothenburg

Ghana Union Gothenburg
Mr. Simon Boahen
Tel: 073 722 62 07

Malmö

Ghanaian-Swedish Association
Mr. Patrick Asiedu-Frimpong
Tel: 070 468 98 54