



# EMBASSY OF GHANA MOBILE CONSULAR SERVICES STOCKHOLM



**23RD - 25TH SEPTEMBER 2022**

## GHANA BIOMETRIC PASSPORT PROCESSES



This year's Mobile Consular Services (MCS) will maintain the usual strict adherence to laid down prevailing Covid-19 safety protocols prescribed by the Swedish Government on social gatherings. You are entreated to follow all directives that will be conveyed to you by the executives or representatives of the **Ghana National Council of Sweden**.

Kindly take note of the following STEPS and comply accordingly.

### STEP 1.

#### CHECK APPLICATION TYPES AND REQUIREMENTS

Applicants must first check from the Embassy's website the Requirements / Supporting documents required in relation to their passport application type and be sure they meet those requirements before proceeding to apply. Anything short of what is listed on the Embassy's website WILL NOT be attended to.

Click [HERE](#) for the requirements.

### STEP 2.

#### PAYMENT OF FEES

ALL Applicants who want to take part in this year's **Mobile Consular Service** MUST take note of the following:

A. PAY PERSONALLY AT THE **VENUE** - CARD PAYMENT ONLY.

B. **DO NOT** MAKE A BANK TRANSFER.

C. APPLICATION FEES ARE **NOT REFUNDABLE**.

D. For those who have ALREADY paid through Bank Transfers MUST provide proof of payment for **confirmation**. The Proof of Payment should be sent to: [ghana.national.council.sweden@gmail.com](mailto:ghana.national.council.sweden@gmail.com) LATEST BY **15th September 2022**.

### STEP 3.

#### SUBMIT ONLINE APPLICATION FORM

Access and Submit the online application forms on the Embassy's website. Those who have ALREADY submitted their ONLINE applications do not need to make a re-submission. The application is still VALID. Applicants who are yet to submit their applications for this Mobile service MUST submit them at least **3 working days** before the exercise commences.

Click [HERE](#) to access the Online Application Forms.

### STEP 4.

#### GET REGISTERED

Applicants **MUST NOT** book appointments with the Embassy. Rather, they must **REGISTER** their participation with the Ghana National Council by contacting the telephone numbers below. The Embassy will **ONLY** attend to the LIST of registered applicants. Please note that applicants for PASSPORTS and VISAS who are not on the registered LIST WILL NOT be permitted at the venue.

Click [HERE](#) to register.

### STEP 5.

#### COME WITH ALL SUPPORTING DOCUMENTS

Applicants **MUST** present all the listed supporting documents referred to in STEP 1 above, in their original form. Any missing or omitted documents will mean that the application **CANNOT** be completed.

Click [HERE](#) to know which documents to submit.

## Contacts For Registration:

Stockholm

Ghana National Council of Sweden

Mr. Joe Eton

Tel: 070 880 55 05

Gothenburg

Ghana Union Gothenburg

Mr. Gilbert Mensah

Tel: 076 296 88 62

Malmö

Ghanaian-Swedish Association

Mrs. Angela Quaye

Tel: 072 942 93 03